

EDUCARE COMMITTEE

The Academics Union representative for the Educare Committee is Dr Rose-Anne Reynolds

1. STATUS: Committee of Council

To ensure that the Educare Centre fulfils its objective of ensuring that staff and student parents of pre-school children are able to play full roles as staff, or students, secure that their children are being well cared for:

2. COMPOSITION:

The Vice-Chancellor's nominee

One member of the staff nominated by Senate.

The Educare Co-ordinator *ex officio*

One member of the Educare parent body chosen by the parents

One member of the Educare staff chosen by the staff

One person nominated by the Academics Union

One person nominated by NEHAWU.

One person nominated by the UCT Employees Union

One person nominated by the SRC.

The Executive Director: Properties and Services or nominee

3. CHAIR/DEPUTY CHAIR:

Chair & Deputy: The Vice-Chancellor's nominee

4. SPECIAL QUORUM RULES

Seven members shall constitute a quorum.

5. TERMS OF OFFICE:

Staff: one calendar year

Students: one calendar year

6. TERMS OF REFERENCE:

The Committee is to meet twice annually.

8.1 to receive an annual report on the operation of the Centre and make appropriate policy recommendations to Council.

8.2 to give continuous attention to the reasonable provision that the University, as an employer and as an educational institution is or should be making for the pre-school and after-school care of the children of its staff and students.

8.3 to establish a Management Committee and determine its constitution.

8.4 after receiving proposals from the Management Committee, submit a draft budget for the ensuing year.

8.5 establish structures for liaison between the Centre's staff, its Management Committee and parents.

- 8.6 through the work of parents and staff, encourage the Centre to work towards making it self-sufficient, including fundraising.

7. PROCEDURES:

The Annual Report by the Committee to the Chair of the University Human Resources Review Committee is a vehicle for accounting for the work of the Committee. Because of this the Committee must:

- (a) report on what it has achieved RELATIVE TO the agreed goals and objectives of the Committee and to its agreed purpose.
- (b) hold itself accountable in that its report places the parent committee chair in the position to judge how well the Committee has performed.

10. This committee is serviced by the ED: Properties and Services, or nominee.