

PHYSICAL RISK CO-ORDINATING COMMITTEE

The Academics Union representative on the Physical Risk-Co-ordinating Committee is Associate Professor Leon Holtzhausen.

1. STATUS: A sub-committee of the Risk Management and Safety Committee

2. DATE OF APPROVAL AND GENERAL RULES AND GUIDELINES:

(a) **Date of approval:** Council, via PC1A/2001 dated 7 February 2001

(b) **General Rules And Guidelines For Committees:**

These terms of reference should be understood in conjunction with the general rules for procedures for committees, as amended from time to time, and published in the Principal's Circular. These general rules and procedures can be found at:

<https://uctcloud.sharepoint.com/sites/committees>

3. PURPOSE:

To co-ordinate measures to limit any physical risk and prevent crime, and to help the Executive Director, Properties and Services to ensure safety at work and compliance with safety, health, and environmental legislation, ensuring that the campuses are free from occupational hazard. To co-ordinate the work of all the Safety, Health and Environment Committees, the Radiation Control Committee, the Genetically Modified Committee and to ensure compliance with all relevant legislation.

4. COMPOSITION

The Executive Director: Properties & Services

The Risk Services Manager

The Director: Student Housing

The Manager: Campus Protection Services

Director: Sport & Recreation

The University Engineer

The University Radiation Protection Officer

The Safety, Health, and Environment Manager

Members co-opted by the Committee.

Representatives from Staff representative bodies

5. CHAIR

The Executive Director, Properties and Services

6. SPECIAL QUORUM RULES:

Nil

7. TERMS OF OFFICE:

Not applicable.

8. TERMS OF REFERENCE:

- 8.1 To ensure effective communication between UCT and the SAPS.
- 8.2 To ensure internal effective communication on risk, safety and crime prevention.
- 8.3 To identify and take steps to limit physical risk.
- 8.4 To monitor and analyse crime reports and take steps to limit crime.
- 8.5 To ensure compliance with safety legislation, to receive reports from Health and Safety Committees, and the Radiation Control Committee, to monitor their work, and to take remedial action where necessary.
- 8.6 To ensure compliance with legislation on radioactive substances, other hazardous material, and genetically modified organisms, and to take remedial action where necessary.
- 8.7 To ensure compliance with all relevant safety requirements and legislation by all contractors working on all campuses, including caterers and other vendors.

9 PROCEDURES:

The Annual Report by the Committee to the Chair of the Risk Management and Safety Committee is a vehicle for accounting for its work. Because of this the Committee must:

- (a) report on what it has achieved RELATIVE TO the agreed goals and objectives of the Committee and to its agreed purpose.
- (b) hold itself accountable in that its report places the parent committee chair in the position to judge how well the Committee has performed.

10. This committee is serviced by the Health and Safety Manager or nominee.